

*Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
P.O. Box 389 Burgettstown, Pa. 15021
(724)947-9609 Fax (724)947-9614
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.*

MINUTES OF THE
BOARD MEETING
ON
March 5, 2025

Jerry Yacoviello called the meeting to order at 6:00 pm.

ROLL CALL

Jerry Yacoviello, Kim McGee, Jim McGee, Bruce Briggs, Gary Rankin, and Pam Church answered roll call.

Christine Seymour-Solicitor, Shari Crawford-Authority Manager. Dave Coldren-KLH

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Anthony Gianfrancesco
Rich Creps

MEETING MINUTES

Motion to accept the minutes from the February 5, 2025, meeting, made by Kim McGee. Seconded by Bruce Briggs all in favor none opposed motion carries.

TREASURERS REPORT (See Attached Report)

Motion to pay the bills for February 2025, made by Bruce Briggs. Second by Kim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for February 2025, made by Bruce Briggs. Second, Kim McGee all in favor none opposed motion carries.

MANAGERS REPORT (See attached report)

Reed Beds we discussed during the engineer's report. So the work has begun and the cleaning of them is going well.

Motion to accept the Managers report made by Jim McGee. Seconded by Bruce Briggs all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

The gentlemen are working on installing the new remote gate opener.

Motion to accept Sewerage Treatment Report made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries.

ADMINISTRATION AND BILLING REPORT (See attached report).

Motion to accept administration/billing report made by Bruce Briggs. Seconded by Kim McGee all in favor none opposed motion carries.

ENGINEERS REPORT (See attached report)

Motion to accept the engineers report made by Kim McGee. Seconded by Gary Rankin all in favor none opposed motion carries.

LEGAL REPORT (See attached report)

Discussion of the rules and regulations.

Discussion of the amending of the BSTJSA By Laws.

Motion to accept the legal report made by Bruce Briggs. Seconded by Jim McGee all in favor none opposed motion carries.

OLD BUSINESS

Motion to continue with the Reed Bed Project rehabilitation made by Jim McGee. Seconded by Bruce Briggs all others in favor none opposed motion carries.

NEW BUSINESS

Motion to pass resolution 1-2025 to clarify rules and regulations attendant to building sewer connection requirements made by Jim McGee. Seconded by Gary Rankin, Pam Church abstained all others in favor motion carries.

CORRESPONDENCE

Motion to adjourn at 7:20pm made by Kim McGee Seconded by Bruce Briggs all in favor none opposed motion carries.

Respectfully submitted by, Shari Crawford

The foregoing minutes were approved as written this
2nd Day of April 2025 while in regular session.

[Signature]
Board Chairperson

Attest: [Signature]
Secretary/Treasurer

(SEAL)